



2018 Holiday Schedule (Revised)

New Year's Day	Monday, January 1
MLK Day	Monday, January 15
Good Friday	Friday, March 30
Fourth of July	Wednesday, July 4
Labor Day	Monday, September 3
Thanksgiving	Thursday, November 22 Friday, November 23
Christmas Break	Monday, December 24 Tuesday, December 25 Wednesday, December 26 Thursday, December 27 Friday, December 28 Monday, December 31

Generally, 10-12 holidays are established and communicated at the beginning of each calendar year by the President. (Policy/Procedure CC-T2)

Approved by: Beth Padgett
Signature

08/24/2018 (Revised)
Date

In case of inclement weather, the agency may close at the discretion of the President. Such closure will be posted on the agency answering machine by 7 am.

In case of inclement weather and the agency is open, please use your discretion as to the safety of the roads on your route to work. If the agency is open for regular business and you choose not to report to work or choose to report at a later time, please refer to policy manual as to compensation.

Thank You!

Note: The December Staff Breakfast and Holiday Retreat will be Friday, December 7, 2018. Per tradition, will be closed the entire day for this event.